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# OVW Fiscal Year 2022 Training and Technical Assistance Initiative Solicitation

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#### Eligible Applicants:

City or township governments, County governments, Native American tribal governments (Federally recognized), Native American tribal organizations (other than Federally recognized tribal governments), Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education, Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education, Private institutions of higher education, Public and State controlled institutions of higher education, Other

#### Other

Eligible entities for the Training and Technical Assistance Initiative are national, tribal, statewide, or other nonprofit organizations. Eligible applicants must have the capacity to provide training and technical assistance (TTA) on a national level. In rare circumstances, OVW may support institutions of higher education; state, local, or tribal governments or governmental agencies (e.g., police departments, prosecutor's offices, or probation departments); or local non-profit organizations. However, in such circumstances, those entities must describe in detail their demonstrated history of providing TTA and include justification in the application that they have delivered TTA to a national audience. For more information, see the Eligibility Information section of this solicitation.

#### Letter of Intent

Applicants are strongly encouraged to submit a non-binding Letter of Intent to [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) by April 7, 2022. Interested applicants who do not submit a Letter of Intent are still eligible to apply. For more information, see the Application and Submission Information section of this solicitation.

#### Pre-Application Information Sessions

OVW will post a pre-recorded Pre-Application Information Session on the [OVW website](#). This session is tentatively scheduled to be available by March 31, 2022. For more information, see the Application and Submission Information section of this solicitation.

#### Contact Information

For assistance with the requirements of this solicitation, email OVW at [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov). Alternatively, interested parties may call OVW at 202-307-6026.

#### Submission Information

**Registration:** To submit an application, all applicants must register online with the System for Award Management (SAM) and with Grants.gov. To ensure sufficient time to complete the registration process, applicants must register online with SAM and with Grants.gov immediately, but no later than April 7, 2022.

**Submission:** Applications for this program will be submitted through a two-step process: (1) submission of the **SF-424 and SF-LLL** in Grants.gov and (2) submission of the **full application** including attachments in the Justice Grants System (JustGrants). Submit the SF-424 and SF-LLL as early as possible, but not later than 24-48 hours before the Grants.gov deadline. For technical assistance with Grants.gov, contact Grants.gov Applicant Support at 1-800-518-4726 or [support@grants.gov](mailto:support@grants.gov). For technical assistance with JustGrants, contact OVW JustGrants Support at 1-866-655-4482 or [OVW.JustGrantsSupport@usdoj.gov](mailto:OVW.JustGrantsSupport@usdoj.gov).

For more information about registration and submission, see the Application and Submission Information section of this solicitation.

#### Notification

OVW anticipates notifying applicants of funding decisions by October 1, 2022.

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## Program Description

### Overview of OVW

OVW is a component of the United States Department of Justice (DOJ). Created in 1995, OVW administers grant programs authorized by the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. OVW grants support coordinated community responses to hold offenders accountable and serve victims.

### Statutory Authority

34 U.S.C. § 12291(b)(11)

### Statutory Authority

34 U.S.C. 12291(b)(11)

### About this OVW Program

This program is authorized by 34 U.S.C. 12291(b)(11). The primary purpose of the OVW Training and Technical Assistance Initiative (TA Initiative) (CFDA 16.526) is to provide direct training and technical assistance to existing and potential OVW recipients and subrecipients to enhance their efforts to successfully implement projects supported by OVW grant funds. OVW's TA Initiative is designed to strengthen and build the capacity of civil and criminal justice system professionals and victim service providers across the nation to respond effectively to domestic violence, dating violence, sexual assault, and stalking and foster partnerships among organizations that have not traditionally worked together to address these crimes.

For additional information about this program and related performance measures, including how awards contribute to the achievement of program goals and objectives, see:

- OVW grant program information: [OVW Grants and Programs Webpage](#).
- Program performance measures under the Measuring Effectiveness Initiative: [VAWA Measuring Effectiveness Initiative webpage](#).
- Examples of successful projects in OVW's [most recent report to Congress](#) on the effectiveness of VAWA grant programs.

### Program Scope

Activities supported by this program are determined by statute, federal regulations, and OVW policies. If an applicant receives an award, the funded project is bound by this solicitation, the [DOJ Financial Guide](#), including updates to the financial guide after an award is made, the [Solicitation Companion Guide](#), and the conditions of the award. All applicants must propose activities to serve the current and potential recipients or subrecipients of one or more OVW grant program. OVW cannot support projects focusing on entities or individuals that are not eligible to receive funding, services, training, or other resources through any of OVW's grant programs.

### Purpose Areas

Funds under the TA Initiative must be used for purposes identified in this solicitation. There are three categories of technical assistance in FY 2022: Competitive Targeted; Competitive Comprehensive; and Non-Competitive Comprehensive.

Applicants must submit separate and distinct applications for each purpose area for which they are applying. For example, an applicant interested in applying to a purpose area to provide training and technical assistance (TTA) for judges should submit a separate application if it also wants to apply to a purpose area to provide trial advocacy and/or litigation skills training for attorneys.

**Note: OVW will support only the Targeted and Comprehensive TTA purpose areas identified in this solicitation. Applicants requesting to develop Targeted or Comprehensive projects for issues other than those listed below will be removed from consideration. Applications that modify or expand an OVW purpose area, including combining two or more purpose areas, will also be removed from consideration. To avoid confusion, OVW also requests that applicants applying to provide Targeted TTA refrain from using the word "comprehensive" in their project titles.**

For each FY 2022 purpose area, OVW has projected the amount of funding available to support technical assistance efforts for that purpose area and the proposed project period. Applicants should not exceed the stated budget cap. OVW reserves the right not to make an award for a specific purpose area if there are no applications that effectively respond to the purpose area or if there are not sufficient funds to fully support the purpose area. If the same applicant is selected for two or more purpose areas, OVW may elect to make a single award for the two purpose areas. OVW may also make awards to multiple organizations for a single Targeted purpose area.

### Competitive Targeted Technical Assistance

Targeted purpose areas are intended to provide current and potential OVW recipients and subrecipients with TTA related to a specific knowledge gap or promising practice within one or more of the four VAWA crimes.

### FY 2022 Targeted Technical Assistance Purpose Areas

Purpose Area	Purpose Area Content	Budget Cap
1. Leadership Education and Advancement for Professionals	Provide training and technical assistance to build the capacity of emerging executives and aspiring leaders working in domestic violence, dating violence, sexual assault, and stalking organizations that serve culturally specific communities.	\$400,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
2. Sexual Assault Survivors in Correctional Facilities	Provide training and technical assistance to local rape crisis centers, state sexual assault coalitions, and correctional facilities (including prisons, jails, and juvenile detention) to strengthen organizational expertise and build community-based partnerships that address the unique needs of sexual assault survivors who are currently or formerly incarcerated. Proposed projects should address how to connect survivors being released to community-based sexual assault services. Applicants for this purpose area must have demonstrated expertise in meaningfully addressing sexual assault victim services for currently and formerly incarcerated survivors.	\$675,000/ 36 months
3. Sexual Violence Training and Technical Assistance for STOP Administrators	Provide training, technical assistance, and resources to STOP Administrators on sexual assault. Applications must include activities to assist STOP Administrators in meeting or exceeding the statutory sexual assault set aside. Lead applicants for this purpose area must address sexual assault victim advocacy as their primary issue area and have demonstrated expertise in meaningfully addressing sexual assault victim services.	\$375,000/ 24 months
4. Culturally Specific Technical Assistance for State and Territorial Coalitions	Provide technical assistance to State and Territorial Coalition directors and board members to ensure that their staffing, programming, membership, and state and community partnerships include individuals and organizations with expertise and experience working with culturally specific populations residing within their state or territory. The applicant and project partner(s) must demonstrate experience representing and working with culturally specific populations and with state and territorial coalitions (domestic violence coalitions, sexual assault coalitions, and dual coalitions) and their board members. Applicants for this purpose area must primarily focus on providing direct technical assistance.	\$600,000/ 24 months
5. Culturally Specific Technical Assistance for STOP Administrators	Provide technical assistance to STOP Administrators about how to identify and support culturally specific organizations within their state or territory. The applicant and project partner(s) must demonstrate expertise regarding culturally specific populations and a strong understanding of STOP Administrators. Applicants for this purpose area must primarily focus on providing direct technical assistance.	\$600,000/ 24 months
6. LGBTQ Training for State and Territorial Coalitions	Provide training to State and Territorial Coalition directors and board members to ensure that their staffing, programming, membership, and state and community partnerships are responsive to the needs of LGBTQ survivors and include individuals and organizations with expertise and experience working with the LGBTQ community residing within their state or territory. The applicant and project partner(s) must demonstrate experience representing and working with the LGBTQ community and with state and territorial coalitions (domestic violence coalitions, sexual assault coalitions, and dual coalitions) and their board members. Applicants for this purpose area must primarily focus on providing training.	\$400,000/ 24 months
7. Engaging Men on Campus	Provide multi-faceted training and technical assistance to institutions of higher education on engaging college-age men, including athletes and fraternity members, as leaders and influencers in efforts to prevent domestic violence, dating violence, sexual assault, and stalking on campus. In addition, the proposed project should be implemented through coordinated community response approaches that support and engage men and male survivors on campus.	\$500,000/ 36 months
8. Supporting Culturally Specific Populations on Campus	Provide training and technical assistance to institutions of higher education to enhance their prevention and intervention approaches to various culturally specific populations on campus. OVW is seeking to support a consortium of organizations that demonstrate relevant expertise and direct experience working with institutions of higher education to address various culturally specific populations.	\$400,000/ 36 months
9. Campus Online Clearinghouse	Provide technical assistance and resources to institutions of higher education through the existing online clearinghouse on campus violence against women issues that includes resources tailored to students, faculty, law enforcement, and administrators. This project includes maintaining and updating the existing clearinghouse and grantee password-protected website, creating mechanisms for more effective dissemination of information, and ensuring the latest and most relevant information is disseminated.	\$300,000/ 36 months

Purpose Area	Purpose Area Content	Budget Cap
10. Campus Victim Services and Advocacy	Provide training and technical assistance to institutions of higher education on developing effective victim services and advocacy programs for college students, including capacity building, referral processes, collaborative victim service models with local victim service providers, and training for campus advocates.	\$400,000/ 36 months
11. Youth Sex Trafficking	Provide technical assistance, training, and resources to assist grantees and potential grantees of the Consolidated Youth and Engaging Men Program to develop and implement community strategies to prevent youth sex trafficking, identify at-risk youth, provide services to support youth victims of sex trafficking, and provide wrap-around services to prevent potential future victimizations. Applicants applying to this purpose area must: 1) partner with an organization(s) that has expertise in prevention (i.e., addressing the root causes that lead to sex trafficking) and providing victim services to vulnerable youth (including youth with physical and cognitive disabilities); 2) include a panel of youth sex trafficking survivors that can assist with and participate in the TA and training events; and 3) provide in-depth training for victim advocacy organizations and collaborative partners such as the criminal justice system and social service agencies.	\$300,000/ 24 months
12. Training and Technical Assistance for Engaging Men and Boys in Faith-Based Communities	Provide training and technical assistance to OVW Consolidated Youth and Engaging Men grantees, partners, and potential grantees on developing and implementing practices/activities on engaging men and boys from faith-based communities in the prevention of domestic violence, dating violence, sexual assault, stalking, and sex trafficking. Applicants and their project partners must be organizations that have a demonstrated history of working with faith-based organizations and experience with programming that develops men and boys as mentors and credible messengers focused on the prevention of domestic violence, dating violence, sexual assault, stalking, and sex trafficking in faith-based communities. Applicants are strongly encouraged to build and coordinate with a consortium of faith-based organizations, victim service providers, and consultants to develop and implement the proposed project.	\$250,000/ 24 months
13. Building the Capacity of Deaf Organizations	Provide training and technical assistance to increase the capacity of Deaf organizations to address domestic violence, dating violence, sexual assault, and stalking against individuals in the Deaf community.	\$600,000/ 24 months
14. Strengthening Law Enforcement and Prosecutorial Assistance to Immigrant Victims of Domestic Violence, Sexual Assault, Stalking, and Trafficking	Provide training and technical assistance for law enforcement officers and prosecutors on the use of U and T visa certifications, including U and T Visa requirements, how to submit certifications to USCIS, how certification can assist with criminal investigations and prosecutions, and strengthening language access. OVW expects the primary cadre of trainers to be law enforcement officers and/or prosecutors experienced in working on U and T visas.	\$500,000/ 24 months
15. Intersection of Racial Equity and Procedural Fairness	Provide training and technical assistance to courts on the intersection of racial equity and procedural fairness within the court process in civil, criminal, and family courts addressing domestic violence. Recipients of this training and technical assistance will primarily be grantees funded under the Justice for Families (JFF), Improving Criminal Justice Responses (ICJR), and STOP Grant Programs. Either the partner or applicant must be a culturally specific organization.	\$400,000/ 24 months
16. Improving Language Access in the Courts	Provide training and technical assistance to courts, court-based programs, and service providers seeking to ensure meaningful language access for litigants with limited English proficiency involved in domestic violence, dating violence, sexual assault, and/or stalking matters.	\$300,000/ 24 months
17. Training and Technical Assistance for Custody Evaluators and Other Professionals Involved in Making Custody Recommendations	Provide training and technical assistance for custody evaluators and other professionals, such as Guardians ad Litem, on assessing and providing custody recommendations to the court for families with a history of domestic violence, including those in which there are allegations of child sexual abuse. Previously developed training curriculum will be provided to the selected applicant.	\$350,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
18. Training and Technical Assistance for Court-Based and Court-Related Personnel	Provide training and technical assistance on emerging trends and best practices to court-based and court-related personnel. Activities should include delivery of training and technical assistance to Justice for Families (JFF) grantees through in-person and remote trainings; email, phone consultation, and/or in-person site visits; facilitation of communication and sharing of best practices among JFF grantees through regular calls, webinars, and a Domestic Violence Court forum listserv; and assistance to OVW with annual orientation for JFF grantees.	\$800,000/ 24 months
19. Technical Assistance for the OVW Mentor Court Initiative	Provide technical assistance to OVW Mentor Courts, including support in mentoring skills and logistics of mentoring courts in other communities. The focus of the technical assistance should be offender accountability, victim safety, and engaging in community collaborations outside the court (e.g., the prosecutor office, law enforcement, victim advocates, and other community partners).	\$100,000/ 12 months
20. Technical Assistance for the OVW Supervised Visitation and Safe Exchange Guiding Principles	Conduct a review and update of the OVW Guiding Principles for Supervised Visitation and Safe Exchange and related documents for responding to families with a history of domestic violence, dating violence, sexual assault, stalking, and child sexual abuse. The review process must ensure that any updates to the Guiding Principles address racial equity, language access, and the needs of underserved communities. Partners should include representation from experts in supervised visitation and safe exchange, civil legal services, courts, advocacy, law enforcement, tribal issues, and culturally specific services. Link to the Guiding Principles provided here: <a href="#">Guiding Principles</a>	\$400,000/ 24 months
21. Economic Justice	Provide training and technical assistance to OVW grantees serving survivors of domestic violence, dating violence, sexual assault, and stalking regarding economic issues, including consumer legal advocacy, credit issues, coercive debt, and economic self-sufficiency and security.	\$550,000/ 36 months
22. Interstate Civil Legal Assistance	Provide training and technical assistance to attorneys, legal advocates, and judges on interstate civil legal matters, including interstate custody, interstate enforcement of protection orders, and jurisdictional issues in divorce proceedings in the context of domestic violence cases.	\$800,000/ 36 months
23. Trauma Informed Legal Representation	Provide training and technical assistance to OVW-funded attorneys on incorporating trauma informed principles into the representation of survivors of domestic violence, dating violence, sexual assault, or stalking. The lead applicant or project partner(s) must have experience training attorneys in trauma-informed principles and serving diverse survivors.	\$600,000/ 36 months
24. Civil Legal Services	Provide trial advocacy and/or litigation skills training for OVW-funded attorneys. Training should enhance the skills of both new and experienced attorneys litigating civil cases, including, but not limited to, custody, divorce, and protection order litigation involving domestic violence, dating violence, sexual assault, and stalking. Activities should include webinars and other forms of remote training and individualized technical assistance. In-person training events may be included. Direct technical assistance should include assistance with litigation and other topics identified by grantees to support civil legal assistance, including, but not limited to, supervision of junior attorneys.	\$1,000,000/ 36 months
25. Abusive Partner Intervention Programs	Provide basic and advanced batterers intervention training and technical assistance that includes organizing and convening training seminars on effective abuse intervention program practices and examination of a variety of existing and emerging models for promoting offender accountability in the criminal justice system. The targeted audience should include multidisciplinary teams and the proposed training and technical assistance cannot focus on promoting a single offender accountability model.	\$350,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
26. Sexual Assault Response Training and Technical Assistance	Provide training and technical assistance to communities implementing or expanding their multidisciplinary Sexual Assault Response Teams (SARTs) or trauma-informed response to sexual assault survivors. Technical assistance should include helping jurisdictions develop policies, procedures, and make organizational culture shift to better serve sexual assault survivors.	\$750,000/ 36 months
27. Service Members and Veterans	Provide specialized training and technical assistance to enhance and build the capacity of communities serving large military populations to respond to cases of sexual assault, domestic violence, dating violence, and stalking involving military personnel (active duty and veterans) and their families. Applicants should develop and implement training and technical assistance that recognizes the complexities and roles of civilian and military criminal justice systems as well as the legal practitioners who serve service members, veterans, and their families. Applications should also include training and technical assistance for civilian law enforcement, prosecution, courts, pre-trial services, probation and parole officers, and advocates on working with military personnel and families, as well as training and technical assistance on domestic violence, dating violence, sexual assault, and stalking for Veteran Courts and similar court programs. The lead applicant must have experience developing and delivering trainings for civilian criminal justice professionals.	\$625,000/ 36 months
28. Probation and Parole	Provide specialized training and technical assistance to enhance community supervision strategies and build the capacity of pre-trial, probation, and parole officers to effectively supervise cases involving domestic violence, dating violence, sexual assault, and stalking. Applicants should develop and implement training and technical assistance that approaches offender accountability programs as a critical component of a broad and coordinated criminal justice response. Applications should address both on-going and emerging training needs such as risk assessment, bail reform, investigations, victim notification, pre-trial release, and other related topics. The lead applicant should have experience developing trainings for criminal justice professionals and understand the dynamics of domestic violence, sexual assault, dating violence, and stalking.	\$750,000/ 36 months
29. Training and Technical Assistance for Improving Criminal Justice Responses Grantees about Serving Culturally Specific and Underserved Communities	Develop and implement a consortium training and technical assistance project or Improving Criminal Justice Responses Program grantees on the cultural context of domestic violence, dating violence, sexual assault and stalking in traditionally marginalized and underserved communities. OVW is interested in supporting a consortium of culturally specific and population specific organizations with expertise and direct experience serving diverse communities and multi-disciplinary teams. The lead applicant must be a culturally specific or population specific organization with expertise in developing and implementing large-scale training and technical assistance projects and working with the agencies that make up the criminal justice system. Examples of traditionally marginalized and underserved communities include, but are not limited to, American Indians (including Alaska Natives, Eskimos, and Aleuts), Asian Americans, Native Hawaiians and other Pacific Islanders, Blacks, Hispanics, or LGBTQ communities.	\$500,000/ 24 months
30. Training and Technical Assistance for Rural Sexual Assault Response Teams	Provide basic and advanced Sexual Assault Response Team (SART) training and technical assistance to OVW Rural Grant Program grantees and potential grantees on innovative community collaborative approaches to responding to children, youth and adult victims of sexual assault residing in rural areas or rural communities.	\$800,000/ 36 months
31. Culturally Specific Organizations Providing Transitional Housing	Provide training and technical assistance to culturally specific community-based organizations implementing transitional housing programs. The successful applicant must be a culturally specific organization with a demonstrated history of providing culturally relevant technical assistance at a national level that addresses the unique transitional housing needs of survivors of color.	\$300,000/ 24 months
32. VAWA Housing Provisions	Provide training and technical assistance on the housing provisions of VAWA to improve the capacity of OVW grantees to provide housing assistance to survivors of domestic violence, dating violence, sexual assault, and stalking. Training and technical assistance should be used to help build the capacity of attorneys, legal advocates, and domestic violence advocates to improve compliance with, and implementation of, the VAWA housing provisions as well as other federal and state-specific laws that address housing rights and protections of survivors.	\$350,000/ 36 months

Purpose Area	Purpose Area Content	Budget Cap
33. Training and Technical Assistance Project on Impact of Nuisance Ordinances on Survivors	Provide training and technical assistance about nuisance ordinances and crime-free lease addenda, including the impact on survivors of domestic violence, dating violence, sexual assault, and stalking and working with communities to mitigate harm caused by such ordinances. Proposed projects must address the disparate impact of these ordinances on communities of color.	\$350,000/ 36 months
34. Training for Judges on Elder Abuse	Provide in-person and virtual training and technical assistance for officers of state, tribal, territorial, and local courts on elder abuse, neglect, and exploitation, including domestic violence, dating violence, sexual assault, and stalking of older adults.	\$500,000/ 24 months
35. Training for Prosecutors and Law Enforcement on Elder Abuse	Provide in-person and virtual training and technical assistance for prosecutors and law enforcement officers on elder abuse, neglect, and exploitation, including domestic violence, dating violence, sexual assault, and stalking for older adults.	\$250,000/ 24 months
36. Education and Training Development and Adult Learning	Provide training and technical assistance to OVW grantees to enhance their ability to design and deliver interactive in-person and virtual education and training programs utilizing adult learning methods.	\$400,000/ 24 months
37. Update to National Protocol for Sexual Assault Medical Forensic Examinations: Adult/Adolescent	Make recommendations to OVW for an update to the National Protocol for Sexual Assault Medical Forensic Examinations: Adult/Adolescent, last updated in 2013. Applicants for this purpose area are required to include a plan to consult with a diverse array of experts, including experts on law enforcement, prosecution, medical care, victim advocacy, and forensic analysis, as well as experts on sexual assault against victims from underserved and culturally specific populations.	\$200,000/ 24 months
38. Access and Payment for Sexual Assault Medical Forensic Exams	Provide training and technical assistance to states, localities, and healthcare providers to improve access to, and payment for, forensic exams for victims of sexual assault, including those who do not wish to report the crime at the time of the exam.	\$250,000/ 24 months
39. Sexual Assault Model Code	Develop, promote, and provide technical assistance on a model penal code for sexual assault, including issues around consent. The development process should include a review of current sexual assault laws in states and territories, and consultation with experts from a variety of disciplines, including prosecutors, law enforcement, victim advocates, and college and university professionals as well as experts on working with culturally specific and other underserved populations. Lead applicants and partners for this purpose area must have demonstrated expertise and experience in prosecution and sexual violence, as well as code development.	\$400,000/ 24 months
40. Adult Specialized Sexual Assault Interviewing	Develop best practices for specialized and alternate interviewing techniques of adult sexual assault victims with intellectual disabilities and deliver training and technical assistance on such best practices.	\$500,000/ 36 months
41. Reducing Gender Bias in the Law Enforcement Response	Provide training and technical assistance to support law enforcement agencies in implementing policies, practices, and training aligned with the principles set forth in the <a href="#">Justice Department's Identifying and Preventing Gender Bias in Law Enforcement Response to Sexual Assault and Domestic Violence</a> .	\$400,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
42. Domestic Violence Fatality Review	Provide training and technical assistance to local, state, and tribal governments about implementing or improving domestic violence fatality review teams to ensure that such teams are informed by culturally specific responses. Applicants must be culturally specific organizations with a demonstrated history of providing culturally relevant technical assistance at the national level. The applicant or a project partner must have experience addressing domestic violence and/or fatality reviews.	\$650,000/ 24 months

**Comprehensive Technical Assistance (Competitive and Non-competitive)**

Comprehensive purpose areas promote the consistent delivery of TTA for certain grant programs, professions, and core/critical areas. Typically, each OVW Comprehensive technical assistance award is competed every five years. If OVW designates a purpose area as Comprehensive, the funded project is eligible for an initial competitive award and non- competitive supplemental funding for a total award period of five years. Purpose areas listed on the Competitive Comprehensive technical assistance chart are being competed in FY 2022 for an initial award period as stated in the chart below. Purpose areas listed on the Non-Competitive Comprehensive technical assistance chart have active TA Initiative awards still within their five-year non-competitive award periods.

**FY 2022 Competitive Comprehensive Technical Assistance Purpose Areas**

Purpose Area	Purpose Area Content	Budget Cap
43. Alaska-based Tribal Advocacy Training and Technical Assistance Center	Develop and implement a culturally tailored victim advocacy training and technical assistance center for individuals working in advocate roles, serving Alaska Native populations within the state of Alaska. Training curricula developed must be specific to the cultural, linguistic, and resource needs of villages and address the unique challenges that Alaska Native villages experience when responding to domestic violence, dating violence, sexual assault, stalking, and sex trafficking. Deliverables should incorporate virtual and on-site training opportunities, as well as 24-hour support service for advocates working in remote areas.	\$800,000/ 24 months
44. Tribal Institute	Establish basic and/or advanced training for tribal communities, including court personnel, advocates, prosecutors, and law enforcement officers who work in Indian country. Applicants will develop and implement culturally specific training and technical assistance addressing the challenges tribal criminal justice systems and communities face when addressing domestic violence, dating violence, sexual assault, stalking, and sex trafficking.	\$800,000/ 24 months
45. Tribal Sexual Assault Services Training and Technical Assistance	Develop and implement specialized technical assistance, resources, and trainings to support the establishment, maintenance, and expansion of sexual assault programs and projects that provide for intervention and related assistance to those victimized by sexual assault. Recipients of this training and technical assistance will primarily be grantees funded under the Tribal Sexual Assault Services Program and Tribal Governments Program. Applicants for this purpose area must have a primary focus and demonstrated expertise in addressing sexual assault of American Indians and Alaska Natives, as well as demonstrate expertise in the areas of mental health and counseling interventions and advocacy services. The proposed project must support services for a broad range of survivors of sexual assault (e.g., adults abused as children, male survivors, child and youth survivors, and two-spirited).	\$600,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
46. Sexual Assault Victim Intervention Services Technical Assistance Center (SAVIS TAC)	Provide training, technical assistance, and resources to grantees, subgrantees, and potential grantees on building organizational and staff capacity in providing trauma-informed and comprehensive sexual assault victim healing services within rape crisis centers, dual sexual assault/domestic violence organizations, and multi-service organizations. The lead applicant must actively collaborate with a consortium of organizations, with a minimum of three partner organizations. The consortium must consist of nonprofit organizations with demonstrated expertise in meaningfully addressing sexual assault victim healing services and advocacy, and expertise in working with underserved populations. The lead applicant organization must address sexual assault victim advocacy as its primary issue area and have a demonstrated history of successfully providing technical assistance on a national level. Project partners must demonstrate expertise in providing sexual assault healing services and expertise in providing such services to specific underserved populations, including populations that are underserved due to geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, and populations underserved due to language barriers, disabilities, immigration status, or age. The partner organizations must have combined expertise in working with a range of different types of underserved populations, but not all.	\$1,275,000/ 24 months
47. Comprehensive for Advocacy	Provide training and technical assistance to community-based victim advocates and advocacy programs addressing violence against women. Proposed projects must be comprehensive in scope, supporting advocates from all OVW grant programs. The project should include in-person and remote training and technical assistance opportunities, as well as a forum for advocates to learn from each other. Proposed projects should focus not only on strengthening skills for advocates, but also on understanding the role of advocacy in a coordinated community response and in the lives of victims. Proposed budgets must include scholarships to support travel for approximately 20% of participants for any in-person training events.	\$2,000,000/ 24 months
48. Stalking Comprehensive	Operate a national resource center to address the crime of stalking. Proposed projects must include maintaining a national website on addressing the crime of stalking and provide training and technical assistance virtually, in-person, and on-site to build the capacity of service providers and civil and criminal justice system practitioners to address stalking. Proposed projects must develop and disseminate resource materials and/or publications to expand the capacity and expertise of service organizations and the criminal justice system, as well as develop outreach materials and resources to be shared with OVW grantees and potential grantees for Stalking Awareness Month. Proposed projects must also address cyber-stalking and online harm, as well as develop resources and trainings that are inclusive of diverse cultures and communities.	\$1,200,000/ 24 months
49. Comprehensive on Campus Prevention	Provide basic and advanced training and technical assistance to institutions of higher education on effective comprehensive prevention strategies based on demonstrated experience of providing training and technical assistance to a national audience and to a variety of institutions of higher education on research-informed or evidence-based campus VAW prevention strategies.	\$600,000/ 24 months
50. Comprehensive on Jeanne Clery Act	Provide basic and advanced training and technical assistance to institutions of higher education to improve Jeanne Clery Act reporting, training, and record keeping for the crimes of domestic violence, dating violence, sexual assault, and stalking on campus.	\$500,000/ 36 months
51. Comprehensive on Coordination of Campus TA Delivery	Provide support to the consortium of OVW Campus Program technical assistance providers by implementing the following activities: coordinate the annual Campus Program TA webinar schedule; manage and disseminate OVW Campus Program specific training and technical assistance information to Campus grantees; convene focus groups and roundtable discussions on new and emerging issues as needed; and coordinate mandatory trainings for Campus Program grantees on domestic violence, dating violence, sexual assault, and stalking.	\$1,300,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
52. Comprehensive on Campus Student Conduct and Other Disciplinary Personnel	Provide basic and advanced training and technical assistance to institutions of higher education on building the capacity of the student conduct process and other disciplinary personnel to implement trauma informed strategies to address campus domestic violence, dating violence, sexual assault, and stalking by strengthening policy, developing protocols, enhancing training, and promoting core competencies for effective student disciplinary response.	\$600,000/ 24 months
53. Comprehensive for Prosecutors	Provide prosecution specific comprehensive training and technical assistance related to domestic violence, dating violence, sexual assault, and stalking. Training and technical assistance should be geared towards prosecutors and ancillary staff (e.g., victim-witness coordinators and investigators).	\$1,200,000/ 24 months
54. ICJR Grant Administration and Project Coordination Training and Technical Assistance Project	Provide training, technical assistance, and support to Improving Criminal Justice Responses (ICJR) Program grantees by implementing the following activities: convene new grantee orientations; disseminate web-based information and resources relevant to project implementation; provide a series of webinars on emerging issues; facilitate and/or coordinate peer-to-peer opportunities, including convening discipline-specific cohorts to discuss best practices; collect trends on grantee challenges and lessons learned; coordinate first year planning activities (e.g., strategic planning and needs assessment process); convene focus groups and roundtable discussions on new or emerging issues; and coordinate mandatory trainings for ICJR grantees on domestic violence, dating violence, sexual assault, and stalking.	\$900,000/ 24 months
55. Comprehensive for the Sexual Assault Services Culturally Specific Grant Program	Provide training and technical assistance to culturally specific nonprofit organizations in the implementation of their OVW Sexual Assault Services Culturally Specific Program (SAS CSP) awards. Applications must include training and technical assistance addressing all SAS CSP statutory purpose areas.	\$400,000/ 24 months
56. Comprehensive for Transitional Housing Program	Provide comprehensive training and technical assistance for grantees of the OVW Transitional Housing Grant program. Applicants must provide the following technical assistance for transitional housing grantees: convene new grantee orientations and voluntary services training (basic and advanced); review and provide technical assistance on transitional housing policies and procedures; provide a series of webinars on emerging trends; and provide various options to proactively respond to technical assistance requests (conference calls, remote and/or on-site visits etc.)	\$750,000/ 12 months
57. Housing and Sexual Assault	Provide training and technical assistance to improve coordination between sexual assault victim service providers and homeless service providers. Applicants should include training on the following topics: the role that sexual assault victim service providers can play in their local continuums of care; integrating effective sexual assault assessments into the coordinated assessment/consolidated entry system; and developing protocols and guidelines for integrating responses to the safety concerns of survivors of sexual assault and their children throughout homeless response systems. Protocols and guidelines to be addressed include assessment, data collection, safety planning, supportive services, and appropriate access to safe shelter, transitional housing, and rapid rehousing. Applicants for this purpose area must have expertise in housing for sexual assault survivors.	\$400,000/ 24 months
58. Comprehensive on Teen Dating Violence	Provide training and technical assistance to OVW grantees, subgrantees, and partners, as well as potential grantees and subgrantees, on developing and implementing victim services and criminal justice responses addressing teen dating violence. Applicants and their project partners must have extensive experience providing training and technical assistance related to teen dating violence and demonstrate a clear understanding of the crimes of sexual assault and stalking as they relate to teen dating violence, as well as the methods of harm inflicted by abusers including online abuse and cyberstalking. Applicants are encouraged to build a consortium of organizations and consultants to develop and implement the proposed project, as well as develop and utilize teen advocates as part of their consultancy pool of experts.	\$600,000/ 24 months

**FY 2022 Non-Competitive Comprehensive Technical Assistance Purpose Areas**

59. Comprehensive for the Disability Grant Program
60. Comprehensive for the Training and Technical Assistance Initiative
61. Comprehensive for the Tribal Coalitions Grant Program

**OVW Priority Areas**

In FY 2022, OVW, through its grant programs, is supporting the priority area(s) identified below. Many of the FY 2022 TA Initiative purpose areas address one or more of the priority areas. Applicants are encouraged to incorporate one or more of these priorities into their proposed project, even if not identified in the purpose area.

1. Advance racial equity as an essential component of ending sexual assault, domestic violence, dating violence, and stalking.
2. Increase access to justice for all survivors of sexual assault, domestic violence, dating violence, and stalking, including through exploration of survivor-centered criminal justice system reform.
3. Strengthen efforts to prevent and end sexual assault, including victim services and civil and criminal justice responses.
4. Expand economic justice and financial advocacy for survivors of sexual assault, domestic violence, dating violence, and stalking, including as a tool for violence prevention.
5. Improve outreach, services, civil and criminal justice responses, prevention, and support for survivors of sexual assault, domestic violence, dating violence, and stalking from underserved communities, particularly LGBTQ and immigrant communities.

**Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability**

OVW does not fund activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions. Applications that propose any such activities may receive a deduction in points during the review process or may be eliminated from consideration. Information on activities that compromise victim safety and recovery or undermine offender accountability may be found in the [Solicitation Companion Guide](#).

**Out-of-Scope Activities**

The activities listed below are out of the program scope and will not be supported by this program’s funding. See also the list of unallowable costs in the Funding Restrictions section of this solicitation.

1. A project that does not sufficiently address one of the enumerated purpose areas.
2. Research projects. Funds under this program may not be used to conduct research, defined in 28 C.F.R. § 46.102 as a systematic investigation designed to develop or contribute to generalizable knowledge. Surveys and focus groups, depending on their design and purpose, may constitute research and therefore be out-of-scope. Prohibited research does not include assessments conducted for internal improvement purposes only (see Limited Use of Funds below). For information on distinguishing between research and assessments, see the [Solicitation Companion Guide](#).
3. Direct victim services and justice system interventions. OVW’s TA Initiative funds are intended to support educational and training opportunities and technical assistance for current and potential OVW grantees and subgrantees. They cannot support law enforcement activities, legal representation, direct services, or other interventions.
4. Applications focused on a single state, region, or local geographic community, unless specified in the purpose areas.

Applications that propose activities deemed to be substantially out-of-scope may receive a deduction in points during the review process or may be eliminated from consideration.

**Limited Use of Funds**

Grantees may use up to two percent of grant award funds to assess their work for internal improvement purposes only, such as by convening a listening session to identify service gaps in the community or surveying training participants about the quality of training content and delivery. Applicants considering such assessments must refer to the OVW research decision tree in the Solicitation Companion Guide to ensure that the activity does not qualify as human subjects research. The [Solicitation Companion Guide](#) also provides additional information on federal requirements related to research, assessments, and surveys.

**Activities Requiring Prior Approval**

Recipients must receive prior approval before using grant funds to support surveys, whether conducted as part of a program or needs assessment, or for any other purpose. Prior approval is necessary to determine whether the activity is within the scope of the award and meets the requirements of the Paperwork Reduction Act (see the [Solicitation Companion Guide](#) for more information).

**Federal Award Information**

**Solicitation Categories**

This solicitation does not include Solicitation Categories.

**Awards, Amounts and Durations**

**Anticipated Number of Awards**  
70

**Anticipated Maximum Dollar Amount of Awards**  
\$2,000,000.00

**Period of Performance Start Date**

10/1/22 12:00 AM

**Period of Performance Duration (Months)**

36

**Anticipated Total Amount to be Awarded Under Solicitation**

\$41,000,000.00

**Additional Information**

Award amounts and period of performance will vary by purpose area.

**Availability of Funds**

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. There is no guarantee that funds will be available in the future. OVW may elect to make awards in a future fiscal year for applications submitted under this solicitation but not selected for FY 2022 funding, depending on the merits of the applications and the availability of funding.

**Types of Awards**

Awards will be made as cooperative agreements. Cooperative agreements are a form of award under which OVW expects to have ongoing substantial involvement in award activities. For this initiative, the substantial involvement includes participating in project meetings, developing and approving final agendas, reviewing and approving faculty, products, and curricula, and identifying participants for TTA activities. Award recipients must be willing to work closely with OVW on the implementation of their project and be willing to modify project activities at OVW's request to address the needs of grantees and/or emerging issues.

**Award Period and Amounts**

The award period and amount indicated with each competitive Targeted and Comprehensive purpose area are OVW's best estimate for purposes of the FY 2022 TA Initiative solicitation. Budgets must reflect the number of months of project activity as stated in for each purpose area, and the total "estimated funding" on the SF-424 must reflect the same number of months. OVW anticipates that the award period will start on October 1, 2022. In FY 2022, OVW has identified the funding available for each purpose area. Applicants should adjust their funding requests accordingly.

The TA Initiative typically makes awards in the range of \$100,000 - \$2,000,000. OVW estimates that it will make up to 70 awards for an estimated \$41,000,000.

OVW has the discretion to make awards for greater or lesser amounts than requested and to negotiate the scope of work and budget with applicants prior to making an award.

**Types of Applications**

In FY 2022, OVW will accept applications for this initiative from the following:

**New:** Applicants that have never received funding under the TA Initiative, current and former recipients of a TA Initiative award that propose to address a purpose area included in the FY 2022 TA Initiative solicitation for which they have not previously received funding, or former award recipients for the purpose area whose previous funding for that purpose area expired on or before March 3, 2021.

**Continuation:** Applicants that have an existing or recently expired (after March 3, 2021) award under the TA Initiative for a purpose area included in the FY 2022 TA Initiative solicitation for which they will be submitting a Targeted or Competitive Comprehensive application and applicants submitting an application for a Non-Competitive Comprehensive purpose area. Continuation funding is not guaranteed.

**Note:** Current grantees with a substantial amount of unobligated funds remaining (50 percent or more of the previous award) as of March 31, 2022 without adequate justification may not be considered for funding or may receive a reduced award amount if selected for funding in FY 2022.

**Mandatory Program Requirements**

Applicants that receive funding under this initiative will be required to engage in the following activities:

1. OVW-sponsored training and technical assistance (TTA).
2. OVW may conduct a program assessment or evaluation necessitating grantee involvement. Therefore, recipients may be expected to dedicate some OVW-funded time and resources to participating in an assessment or evaluation.
3. A planning period with the recipient's OVW program specialist and project partners.

**Eligibility Information****Eligible Applicants**

Eligible entities for the TA Initiative are national, tribal, statewide, or other nonprofit organizations. Eligible applicants must have the capacity to provide training and technical assistance on a national level. In rare circumstances, OVW may support institutions of higher education; state, local, or tribal governments or governmental agencies (e.g., police departments, prosecutor's offices, or probation departments); or local non-profit organizations. However, in such circumstances, those entities must describe in detail their demonstrated history of providing TTA, and include justification in the application that they have delivered TTA to a national audience.

**Faith-Based and Community Organizations**

Faith Based and community organizations, including culturally specific organizations, tribal organizations, and population specific organizations, that meet the eligibility requirements are eligible to receive awards under this solicitation (see "Faith-Based Organizations" on the [OVW website](#) for more information).

**Ineligible Entities and Disqualifying Factors**

Applications submitted by ineligible entities or that do not meet all program eligibility requirements will not be considered for funding. In addition, an application deemed deficient in one or more of the following categories may not be considered for funding: 1. activities that compromise victim safety, 2.

out-of-scope activities, 3. unallowable costs, 4. pre-award risk assessment, 5. completeness of application contents, and 6. timeliness. Failure to comply fully with all applicable unique entity identifier and SAM requirements (see Application and Submission section for more information on these requirements) will result in removal from consideration. An applicant with past performance issues, long-standing open audits, or an open criminal investigation also may not be considered for funding.

**Note:** Any nonprofit organization that holds money in offshore accounts for the purpose of avoiding paying the tax described in section 511(a) of the Internal Revenue Code is not eligible for a grant from this program. See 34 U.S.C. § 12291(b)(16)(B)(ii).

#### **Cost Sharing or Matching**

This program has no matching or cost-sharing requirement.

#### **Other Program Eligibility Requirements**

In addition to meeting the eligible entity requirements outlined above, applicants for this program must also meet the requirements below. All certification and other eligibility related documents must be current and developed in accordance with the FY 2022 solicitation.

#### Limit on Number of Applications

OVW will consider only one application per organization in response to each purpose area in this solicitation. In addition, if an applicant submits multiple versions of the same application, OVW will review only the most recent system-validated version submitted before the deadline. Applicants interested in applying to multiple purpose areas should clearly distinguish the purpose area for each application and use clearly differentiated project titles for each application. It is the responsibility of each applicant to match submitted applications to the intended purpose areas.

#### **Application and Submission Information**

##### **Address to Request Application Package**

The complete application package (this solicitation, including links to required forms) is available on Grants.gov and on the [OVW website](#). Applicants wishing to request a paper copy of these materials should contact 202-307-6026 and [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov).

**Pre-Application Information Session:** OVW will post a pre-recorded Pre-Application Information Session on its website. Listening to this session is optional and not a requirement to be eligible to apply. The session is tentatively scheduled to be available by March 31, 2022 on the [OVW website](#).

##### **Content and Form of Application Submission**

The information below (“**Letter of Intent**” through “**Submission Dates and Times**”) describes the full content and form of application submission.

##### **Letter of Intent**

Applicants intending to apply for FY 2022 funding under this program are strongly encouraged to submit a Letter of Intent. The letter should state that the applicant is registered and current with SAM and with Grants.gov. Additionally, applicants should include in the Letter of Intent the assigned number(s) and the purpose area(s) title as listed in this solicitation of the specific Targeted and Comprehensive purpose area(s) for which their organization anticipates submitting an application in FY 2022. The letter should be submitted to OVW at [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) by April 7, 2022. This letter will not obligate the applicant to submit an application. See the [OVW website](#) for a sample Letter of Intent.

##### **Formatting and Technical Requirements**

Applications must follow the requirements below for all documents attached to the application, unless otherwise noted. Points may be deducted for applications that do not adhere to the following requirements:

1. Double-spaced (charts may be single-spaced)
2. 8½ x 11 inch pages
3. One-inch margins
4. Type no smaller than 12 point, Times New Roman (TNR) or Arial font, except for footnotes, which may be in 10-point font
5. Page numbers
6. No more than 20 pages for Targeted Proposal Narratives and no more than 25 pages for Competitive Comprehensive Proposal Narratives. Non-Competitive Comprehensive applicants should discuss with OVW the details of the Proposal Narrative and page limit.
7. Word documents in the following formats: Microsoft Word (.doc), PDF files (.pdf), or Text Documents (.txt)
8. Headings and sub-headings that correspond to the sections identified in this section of the solicitation

##### **Application Contents**

Applications must include the required documents and demonstrate that the program eligibility requirements have been met. For a complete checklist of the application contents, see the Application Checklist in the Other Information section of this solicitation.

OVW will not contact applicants for missing items on the list below. Applications that do not include all the following documents will be considered substantially incomplete and will not be considered for funding:

1. Proposal Narrative
2. Budget Detail Worksheet and Narrative
3. Memorandum of Understanding (MOU)
4. Letter of Support

##### **Information to Complete the Application for Federal Assistance (SF-424)**

##### Application for Federal Assistance (SF-424)

Applicants must complete the SF-424 in Grants.gov. The SF-424 is generated when the applicant begins the submission process in Grants.gov. For Type of Applicant (box 9), do not select “Other”. The amount of federal funding requested in the “Estimated Funding” section of this form (box 18a) must match the amount of federal funding requested in the budget section of the application package. This program does not require a match; therefore, the value for

the Applicant line (box 18b) should be zero. The individual who is listed as “**Authorized Representative**” (box 21) must be an individual who has the authority to apply for and accept grant awards on behalf of the organization or jurisdiction.

**Intergovernmental Review (SF-424 Question 19):** This solicitation (“funding opportunity”) is **not** subject to Intergovernmental Review under Executive Order (E.O.) 12372. In completing the SF-424, an applicant is to answer question 19 by selecting the following response: “Program is not covered by E.O. 12372.”

#### Disclosure of Lobbying Activities (SF-LLL)

All applicants must complete and submit the *Disclosure of Lobbying Activities* (SF-LLL) form in Grants.gov. Applicants that expend any funds for lobbying activities must provide the information requested on the SF-LLL. **Applicants that do not expend any funds for lobbying activities should enter “N/A” in the required highlighted fields.**

#### **Standard Applicant Information (JustGrants 424 and General Agency Information)**

This section in the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. Applicants are required to review the Standard Applicant Information and make edits as needed, confirm the Authorized Representative, verify the legal name and address, and enter the ZIP code(s) for the areas affected by the project.

#### **Proposal Abstract**

The Proposal Abstract must provide a short summary (**no more** than two pages double-spaced) of the proposed project, including names of applicant and partners, project title, purpose of the project (including goal and intended outcome), primary activities for which funds are requested, who will benefit (including geographic area to be served if applicable), and products and deliverables. Applicants must not summarize past accomplishments in this section. Additionally, the Proposal Abstract must include the purpose area. The Proposal Abstract, which is to be entered into a text box in JustGrants, will not be scored but is used throughout the review process. Applicants are encouraged to use the following template for the abstract.

**[Organization Name]** is submitting this proposal for purpose area **#[#]** **[purpose area title]**. **[Organization Name]** proposes the **[project title]** and will collaborate with **[project partners]** to **[one - two sentence summary of the project]**. The proposed project will benefit **[grant program(s) and/or profession(s)]** by **[state goal(s) of the project]**. During the course of the proposed project period, **[organization name]** and its project partners will **[summary of the deliverables/activities]**. The timing for performance of this proposal is **[number]** months for **[requested amount]**.

#### **Data Requested with Application**

The Data Requested with Application (DRA) includes two surveys that must be completed in JustGrants but are not scored: Pre-Award Risk Assessment and the TA DRA. A list of the questions included in each survey appears at the end of this solicitation under the heading, Survey Questions. Applicants should click on the Survey Name to access and complete the survey.

#### **Proposal Narrative**

The Proposal Narrative may not exceed 20 pages in length, double-spaced for Targeted Purpose Area applications and 25 pages in length, double-spaced for Competitive Comprehensive Purpose Area applications, and reviewers will not read beyond this page limit. Non-Competitive Comprehensive applicants should discuss with OVW the details of the Proposal Narrative and page limit. The Proposal Narrative must include the 3 sections below. The total point value for the proposal narrative section is **65 points**. Applicants must upload the Proposal Narrative as an attachment in JustGrants.

#### Purpose of the Proposal (20 points)

This section must:

1. Describe the need for the project, including the challenges and knowledge gaps in victim service provision and/or the justice system response that will be addressed by the technical assistance project.
2. Describe the target audience(s) for the project, including the grant program(s), profession(s), and the communities to be served through the proposed project, including, but not limited to, traditionally underserved populations, such as communities of color, individuals with disabilities, individuals who are Deaf or hard of hearing, persons with limited English proficiency, older adults, and LGBTQ communities.
3. Explain the relationship between the target audience(s) and the stated area of need.
4. Demonstrate an understanding of emerging issues related to the purpose area and proposed project.
5. Describe current or previous technical assistance efforts for the purpose area, including lessons learned and promising practices.
6. Describe the expected impact that the proposed project will have on each of the identified challenge(s), knowledge gap(s), and target audience(s).

#### What Will Be Done (30 points)

The application must provide a clear link between the proposed activities and the need identified in the “Purpose of the Proposal” section above. The application must not include any of the activities listed as unallowable costs in the Funding Restrictions section of this solicitation.

This section must:

1. Describe the approach to addressing the challenge or need identified in the Purpose of the Proposal section above.
2. Explain the project goals and objectives.
3. Provide a detailed description of the activities that will be undertaken to accomplish the project goals and objectives and how these activities clearly address the purpose area.
4. Provide a clear link between all activities and the challenges and knowledge gaps identified in the Purpose of the Proposal section.
5. Identify the technical assistance delivery methods proposed for the project and explain why the chosen technical assistance delivery methods are appropriate for the target audience or profession and for the goals and objectives.
6. Provide a timeline for the completion of each activity and product to be developed. Include in the timeline the estimated number of each deliverable (e.g., number of trainings, webinars, and on-site technical assistance opportunities). An applicant applying for a Competitive Comprehensive technical assistance purpose area must provide a detailed timeline for the initial project period included in the Competitive Comprehensive technical assistance purpose area chart, as well as a general timeline for the remainder of the five years of the proposed project. All applicants for the FY 2022 TA Initiative must include in their timeline a planning period with OVW and project partners. The timeline must be included within the Proposal Narrative.
7. If the application includes developing a product, describe the dissemination method/plan for each proposed product.

8. Provide a justification of the estimated number of individuals, agencies, and/or jurisdictions that would receive TTA under this project during the project period.
9. Describe how the proposed project will reach the target audience(s) and grant program(s) identified in the Purpose of the Proposal section.
10. Describe how the proposed project will address the unique needs of traditionally underserved populations identified in the Purpose of the Proposal section above.
11. Describe how the proposed project will be accessible to individuals with disabilities, individuals who are Deaf or hard of hearing, and persons with limited English proficiency.

**Who Will Implement the Proposal (15 points)**

This section must:

1. Describe the mission of the lead applicant's organization.
2. Identify the key individuals and organizations, including project partners, involved in the proposed project.
3. Demonstrate that the individuals and organizations identified have the capacity to address the stated need and can successfully implement the proposed project activities; attach job descriptions of all key personnel.
4. Provide the qualifications and experience of the individuals and consultants to provide national TTA on the selected purpose area and to the identified audience.
5. Provide the percentage of time each key individual will devote to the project and the specific activities in which each individual will participate.
6. Provide examples of the experience that the applicant and/or its project partners have had using each proposed technical assistance delivery method in the last five years.
7. If the applicant proposes to provide on-site technical assistance with OVW grantees, describe the capacity and experience to do so.
8. If an applicant proposes to hold any in-person meetings that necessitate logistical planning, indicate if an outside planner will be hired. If no outside planner will be hired, the application must justify that the applicant or a project partner is the most cost-effective means of obtaining conference logistical services.

**Budget and Associated Documentation**

Applicants must complete the web-based budget form in JustGrants. Applicants also must upload the applicable associated documentation as described below under each heading. The budget worksheet and budget narrative are worth a total of **15 points** and will be reviewed separately from the proposal narrative. The associated documentation will not be scored, but failure to include it may result in removal from consideration or a delay in access to funding.

**Budget Worksheet and Budget Narrative (Web-based Form)**

Complete the web-based budget worksheet and narrative form for all applicable cost categories. The budget narrative must describe each line item requested in the budget and explain all costs included in the budget, including how the costs of goods and services are determined and how they will fulfill the objectives of the project. Each budget cost category includes a text box to enter the budget narrative for that section. See the sample budget and the Creating a Budget webinar available on the [OVW website](#). Keep in mind that budgetary requirements vary among programs. Applicants must submit reasonable budgets based on the resources needed to implement the proposed project.

**Award Period and Amount**

Refer to the Targeted and the Competitive Comprehensive technical assistance purpose areas charts for information on the award period and amount. Non-Competitive Comprehensive applicants should work with their OVW program specialist to determine the budget amount and project period. OVW has the discretion to award cooperative agreements for greater or lesser amounts than requested and to negotiate the scope of work and budget with applicants prior to award of a cooperative agreement.

Applications exceeding the identified budget cap for a purpose area may receive point deductions during the review process. Applicants should carefully consider the resources needed to successfully implement the proposed project and present a realistic budget that accurately reflects project costs. OVW has limited funds available to support technical assistance, and, therefore, all applicants should carefully consider all costs when developing their proposed budgets.

The budget must:

1. Display a clear link between the specific project activities and the proposed budget items. The budget should not contain items that are not supported by the proposal narrative.
2. Include funds to attend OVW-sponsored TTA in the amount of \$7,500 for projects proposed for 24 to 36 months and \$2,500 for projects proposed for 12 months. This amount is for the entire project period and NOT per year. Applicants also may budget expenses in excess of the required amount if they are aware of relevant non-OVW sponsored conferences or training for which they would like permission to use grant funds to support staff/project partner attendance.
3. Include scholarship funds to support participant travel for any in-person trainings and conferences, if the project includes STOP Violence Against Women Formula Grant Program grantees and sub-grantees in the intended target audience.
4. Reflect all costs related to implementing the proposed project and include basis for computation for all costs.
5. Provide an explanation of proposed expenses that is detailed, complete, reasonable, and within established limits.
6. Exclude any unrelated or out-of-scope costs for the proposed project.
7. Include funds or describe other resources available to the applicant to ensure access for individuals with disabilities, Deaf/hard of hearing individuals, and persons with limited English proficiency. See Accessibility under Federal Award Administration Information for more information.
8. Compensate all project partners for their full level of effort, unless otherwise stated in the MOU. For more information on compensating project partners, see the sample Budget Detail Worksheet on the [OVW website](#).
9. Distinguish clearly between subawards and contracts in allocating any grant funds to other entities. Pursuant to 2 C.F.R. § 200.331, a subaward is for the purpose of carrying out a portion of the federal award, such as compensating an MOU partner, and a contract is for the purpose of obtaining goods and services for the grantee's own use. The substance of the relationship is more important than the form of the agreement in determining whether the recipient of the pass-through funds is a subrecipient or a contractor. The awarding and monitoring of contracts must follow the recipient's documented procurement procedures, including full and open competition, pursuant to the procurement standards and monitoring requirements in 2 C.F.R. §§ 200.317-200.327 & 200.329. The issuance and monitoring of subawards must meet the requirements of 2 C.F.R. § 200.332, which includes oversight of subrecipient/partner spending and monitoring performance measures and outcomes attributable to grant funds. For more information, see the sample Budget Detail Worksheet and the Solicitation Companion Guide on the [OVW website](#).

OVW awards are governed by the provisions of 2 C.F.R. Part 200 and the [DOJ Financial Guide](#), which include information on allowable costs, methods of payment, audit requirements, accounting systems, and financial records. For additional information on allowable and unallowable costs, see the Funding Restrictions section below and the sample budget on the [OVW website](#).

### **Funding Restrictions**

The following information is provided to allow applicants to develop an application and budget consistent with program requirements.

#### Unallowable Costs

The costs associated with the activities listed below are unallowable and must not be included in applicants' budgets.

1. Lobbying.
2. Fundraising.
3. Purchase of real property.
4. Physical modifications to buildings, including minor renovations (such as painting or carpeting).
5. Construction.

#### Food and Beverage/Costs for Refreshments and Meals

Generally, food and beverage costs are **not** allowable. Recipients must receive prior approval to use grant funds to provide a working meal and/or refreshments at a meeting, conference, training, or other event; OVW may provide such approval if one of the following applies:

1. The location of the event is not in close proximity to food establishments, despite efforts to secure a location near reasonably priced and accessible commercial food establishments.
2. Not serving food will significantly lengthen the day or necessitate extending the meeting to achieve meeting outcomes.
3. A special presentation at a conference requires a plenary address where there is no other time for food to be obtained.
4. Other extenuating circumstances necessitate the provision of food.

Justification for an exception listed above must be included in the applicant's budget narrative. For additional information on restrictions on food and beverage expenditures, see [OVW conference cost planning](#).

Budget clearance does not constitute prior approval of food and beverage costs. Recipients must seek approval of these costs through the OVW conference approval process.

#### Conference Planning and Expenditure Limitations

Applicants' budgets must be consistent with all requirements (including specific cost limits and prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (which is defined to include meetings, retreats, seminars, symposiums, training, and other similar events), and costs of attendance at such events. Information on conference planning, minimization of costs, and conference reporting is available at [OVW conference cost planning](#).

Budget clearance does not constitute prior approval to hold a conference. Recipients must seek approval of these costs through the conference approval process.

### **Pre-Agreement Cost**

OVW generally does not allow pre-award costs. Costs incurred prior to the start date of the award may not be charged to the project unless the recipient receives prior approval from OVW. See the [DOJ Financial Guide](#) for more information on pre-award costs.

### **Indirect Cost Rate Agreement (if applicable)**

Applicants that intend to charge indirect costs through the use of a negotiated indirect cost rate must have a current, signed, federally approved indirect cost rate agreement and must upload and attach a copy of the agreement to their application in JustGrants. Applicants (other than state, local, and tribal governments that receive more than \$35 million in direct federal funding per year) that do not have a current negotiated (including provisional) rate may elect to charge a de minimis rate of 10% of modified total direct costs, which may be used indefinitely.

Organizations that wish to negotiate an indirect cost rate should contact OVW's Grants Financial Management Division at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov) or 1-888-514-8556 for more information.

### **Financial Management Questionnaire (including applicant disclosure of high-risk status)**

#### Applicant Financial Capability Questionnaire (if applicable)

All nonprofit, nongovernmental organizations that apply for funding from OVW and have not previously (or within the last three years) received funding from OVW must complete an [Applicant Financial Capability Questionnaire](#) and attach it to their application in JustGrants. In addition, applicants may be required to submit their current year's audit report at a later time.

#### **Disclosure of Process Related to Executive Compensation**

An applicant that is a nonprofit organization may be required to make certain disclosures relating to the processes it uses to determine the compensation of its officers, directors, trustees, and key employees and must upload and attach a document with these disclosures to its application in JustGrants.

Under certain circumstances, a nonprofit organization that provides unreasonably high compensation to certain persons may subject both the organization's managers and those who receive the compensation to additional federal taxes. A rebuttable presumption of the reasonableness of a nonprofit organization's compensation arrangements, however, may be available if the nonprofit organization satisfies certain rules set out in Internal Revenue Service regulations with regard to its compensation decisions.

Each applicant must state at the time of its application (in the Data Requested with Application section) whether the applicant is a nonprofit organization that uses the Internal Revenue Service's three-step safe-harbor procedure to establish a rebuttable presumption that its executives' compensation is reasonable. If the applicant states that it uses the safe-harbor procedure, then it must disclose, in an attachment to its application (to be titled "Disclosure of Process Related to Executive Compensation"), the process it uses to determine the compensation of its officers, directors, trustees, and key employees (together, "covered persons"). See 34 U.S.C. § 12291(b)(16)(B)(iii).

At a minimum, the disclosure must describe in pertinent detail: (1) the composition of the body that reviews and approves compensation arrangements for covered persons; (2) the methods and practices used by the applicant nonprofit organization to ensure that no individual with a conflict of interest participates as a member of the body that reviews and approves a compensation arrangement for a covered person; (3) the appropriate data as to comparability of compensation that is obtained in advance and relied upon by the body that reviews and approves compensation arrangements for covered persons; and (4) the written or electronic records that the applicant maintains as concurrent documentation of the decisions with respect to compensation of covered persons made by the body that reviews and approves such compensation arrangements, including records of deliberations and of the basis for decisions. For a sample letter, see the [OVW website](#).

For purposes of the required disclosure, the following terms and phrases have the meanings set out by the Internal Revenue Service for use in connection with 26 C.F.R. § 53.4958-6: officers, directors, trustees, key employees, compensation, conflict of interest, appropriate data as to comparability, adequate documentation, and concurrent documentation.

Following receipt of an appropriate request, OVW may be authorized or required by law to make information submitted to satisfy this requirement available for public inspection. Also, a recipient may be required to make a prompt supplemental disclosure after the award in certain circumstances (e.g., changes in the way the organization determines compensation).

## **Memoranda of Understanding (MOUs) and Other Supportive Documents**

### **Memorandum of Understanding (15 Points Total)**

OVW recognizes that appropriate collaborations enhance the effectiveness of TTA projects just as they enhance local interventions. OVW also understands that effective partnerships can strengthen the depth of overall technical assistance delivery. Therefore, OVW requires all potential technical assistance providers to enter a collaborative relationship with organization(s) and/or key consultant(s) who will bring the necessary substantive expertise to the project. MOU partnerships are any partners who will play a role in the development and/or implementation of the project, regardless of compensation. Any project partner receiving funds under the application is considered a partner in the development and/or implementation of the project.

For purposes of this solicitation, the MOU is a document containing the terms of the partnership and the roles and responsibilities between two or more parties, and it must be included as an attachment to the application in JustGrants. The MOU is worth a total of **15 points**. The MOU is not a substitute for a subaward agreement, which ensures that subrecipients adhere to the requirements of the award and 2 C.F.R. Part 200 (see 2 C.F.R. § 200.332). Partners receiving funds under the award generally are considered subrecipients because they are carrying out a portion of the federal award.

The MOU **must** be a single document and **must** be signed and dated by the Authorized Representative of each proposed partner organization during the development of the application. OVW will accept electronic signatures. MOUs missing signatures may result in a point deduction or removal from consideration, particularly if the MOU is missing the signature of a required partner. If necessary, an MOU can include multiple signature pages so long as each page includes the names and titles of all signatories to the MOU. A sample MOU is available on the [OVW website](#).

The MOU must clearly:

1. Identify the partners and provide a brief history of the collaborative relationship among those partners, including when and under what circumstances the relationship began and when each partner entered into the relationship.
2. Directly mirror the project as described in "What Will Be Done" section (goals, objectives, and activities) and budget.
3. Describe the roles and responsibilities each partner will assume to ensure the success of the proposed project.
4. Describe, for each partner, the expertise the partner brings to the project, and their commitment to the collaboration.
5. Demonstrate how the proposed partnership can address the needs of the traditionally underserved population(s) identified in the Purpose of the Proposal section.
6. State that each project partner has reviewed the budget, is aware of the total amount being requested, and is being fully compensated for their work under the grant or is agreeing to be partially compensated or receive no compensation from the grant.
7. Include the printed name, title, and agency, for the applicant and all partners and must be signed and dated (after March 3, 2022) by the Authorized Representative of each proposed partner organization and key consultants

### **Additional Application Components**

The following components (with the exception of the Letter of Support) will not be scored but must be included with the application. Failure to supply this information may result in the application being removed from consideration. Some components will be generated during the application submission process while others will be uploaded and attached to the application in JustGrants.

### **Letters of Support**

#### **Letter of Support (5 Points Total)**

Applicants applying to a Targeted or Competitive Comprehensive purpose area must include one Letter of Support from a previous recipient of their training and/or technical assistance. Additional letters beyond the one required letter will not be reviewed. The Letter of Support must not exceed two pages, single-spaced.

The Letter of Support must clearly:

1. Identify the purpose of the training and/or technical assistance received by the letter writer from the applicant and/or key project partner of the applicant.
2. Include the date on which the most recent training and/or technical assistance was provided to the letter writer.
3. Discuss the extent to which the training and/or technical assistance was helpful in improving and/or enhancing the letter writer's services to victims or enhanced their capacity to address domestic violence, dating violence, sexual assault, and stalking

### **Letters of Nonsupplanting**

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that federal funds will not be used to supplant non-federal funds should a grant award be made. A sample letter is available on the [OVW website](#).

#### Confidentiality Notice Form

All applicants are required to acknowledge that they have received notice that grantees and subgrantees must comply with the confidentiality and privacy requirements of VAWA, as amended. Applicants must upload and attach, under Additional Attachments in JustGrants, the completed acknowledgement form available on the [OVW website](#). This form must be signed by the Authorized Representative.

#### Disclosures and Assurances

Review, complete, and submit all disclosures, assurances, and certifications as described below.

##### Disclosure of Lobbying Activities

All applicants must complete and submit the *Disclosure of Lobbying Activities* (SF-LLL) form in Grants.gov before beginning the application process in JustGrants.

##### DOJ Certified Standard Assurances

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants.

##### Applicant Disclosure of Duplication in Cost Items

Applicants must disclose all current and recent OVW awards (if applicable). If the applicant has a current grant or cooperative agreement under any OVW grant program or an award that has been closed within the last 12 months from the date this solicitation closes, the information must be provided in a table using the sample format found on the [OVW website](#). The applicant must also provide the same information regarding any current OVW awards, as well as any pending applications, on which the applicant is a subrecipient.

Applicants also must disclose all other federal grant programs from which the applicant currently receives funding or for which it has applied for funding in FY 2022 to do similar work. Provide this information in a table using the sample format found on the [OVW website](#). Both tables, if applicable, should be uploaded as attachments in JustGrants.

##### DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

Applicants must read and acknowledge these DOJ certifications in JustGrants.

#### How to Apply

Applications must be submitted electronically via Grants.gov and JustGrants. Applicants that are unable to submit electronically must follow the instructions below under OVW Policy on Late Submissions. See **Submission Dates and Times** below for a list of steps for registering with all required systems and deadlines for completing each step.

#### Unique Entity Identifier and System for Award Management (SAM)

Federal regulations require that an applicant for federal funding: (1) be registered in SAM before submitting its application; (2) provide a valid Unique Entity Identifier (UEI) in its application; and (3) continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. In addition, OVW may not make an award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with these requirements by the time OVW is ready to make an award, then OVW may determine that the applicant is not qualified to receive an award. See 2 C.F.R. §§ 25.200, 25.205.

Until April 3, 2022 the UEI that applicants for federal grants and cooperative agreements are required to have is currently a Data Universal Number System (DUNS) number. A DUNS number is a unique, nine-character identification number provided by the commercial company Dun & Bradstreet (D&B). Once an applicant has applied for a DUNS number through D&B, its DUNS number should be available within two business days.

On April 4, 2022, the federal government will stop using the DUNS Number and move to the new Unique Entity ID (SAM) as the UEI. The Unique Entity ID (SAM) is a 12-character alpha-numeric value and once issued, will not change. Entities that are currently registered in SAM.gov already have a Unique Entity ID (SAM) which can be viewed in SAM.gov. The transition to UEI (SAM) will not impact an entity's registration expiration date or when renewal is necessary. **Due to the change to UEI, applicants to this solicitation are strongly encouraged to complete and submit their SF424 in Grants.gov prior to March 31, 2022.**

SAM centralizes information about grant recipients and also provides a central location for grant recipients to change organizational information. Grants.gov uses SAM to establish roles and IDs for electronic submission of grant applications.

If the applicant already has an Employer Identification Number (EIN), the SAM registration will take **up to two weeks to process**. If the applicant does not have an EIN, then **the applicant should allow two to five weeks for obtaining an EIN from the Internal Revenue Service. There is no fee associated with these processes. These processes cannot be expedited.** OVW strongly discourages applicants from paying a third party to apply or register on their behalf in an attempt to expedite these processes. To ensure all applicants are able to apply by the deadline for this solicitation, applicants must have registered online with the SAM and with Grants.gov no later than April 7, 2022.

#### Submission Dates and Time

After applicants register with SAM, they can begin the Grants.gov registration process. The applying organization must complete the Grants.gov registration process prior to beginning an application for a federal grant. The E-Business Point of Contact (E-Biz POC) must register the applicant organization with Grants.gov. The E-Biz POC oversees the applicant's Grants.gov transactions and assigns the Authorized Organization Representative (AOR). The AOR submits the SF-424 and SF-LLL to Grants.gov and must register with Grants.gov as well. In some cases the E-Biz POC is also the AOR for the applicant. Complete instructions can be found on the [Grants.gov website](#).

In JustGrants, each applying entity will have an assigned Entity Administrator who is responsible for managing entity-level information and assigning roles

in the system. The Entity Administrator is also the E-Biz POC designated in SAM.gov. See the [JustGrants website](#) for more information on registering with JustGrants.

It is the applicant's responsibility to ensure that the application is complete and submitted by the deadline. Failure to meet the submission deadline will result in an application not being considered for funding. Applicants should refer to the list below to ensure that all required steps and deadlines are met.

**Failure to begin registration or application submission by the deadlines stated in the list below is not an acceptable reason for late submission.**

#### Applicant Actions with Required Dates/Deadlines

1. **To submit the Grants.gov portion of the application prior to March 30, 2022 at 8pm** - Obtain a DUNS number and register the DUNS number with SAM.gov as soon as possible. Apply for a DUNS number at <https://www.dnb.com> or call 1-866-705-5711. Access the SAM online registration through the SAM homepage and follow the online instructions for new SAM users. Entities that are currently registered in SAM.gov already have a Unique Entity ID (SAM) which can be viewed in SAM.gov.
2. **To submit the Grants.gov portion of the application after March 30, 2022** - Register directly in SAM.gov (without a DUNS) starting on April 4, 2022 and be assigned a Unique Entity ID (SAM) upon registration. Access the SAM online registration through the SAM homepage and follow the online instructions for new SAM users. **Entities must update or renew their SAM registration at least once a year to maintain an active status.**
3. **Register with Grants.gov by April 7, 2022.** Once the SAM registration is active, the applicant will be able to complete the Grants.gov registration.
4. **Submit Letter of Intent by April 7, 2022** to OVW.TechAssistance@usdoj.gov.
5. **If necessary, request hardcopy submission by April 25, 2022.** Applicants that cannot submit an application electronically due to lack of internet access must contact the program at 202-307-6026 and OVW.TechAssistance@usdoj.gov to request permission to submit a hardcopy application.
6. **Download updated version of Adobe Acrobat at least 48 hours before the Grants.gov deadline.** Applicants are responsible for ensuring that the most up-to-date version of Adobe Acrobat is installed on all computers that may be used to download the solicitation and to submit the SF-424 and SF-LLL on Grants.gov. Go to the [Adobe Software Compatibility](#) page to verify that the Adobe software version is compatible with [Grants.gov](#).
7. **Submit the SF-424 and SF-LLL in Grants.gov as early as possible, but no later than 24 – 48 hours prior to the Grants.gov deadline.** Applicants may find this funding opportunity on Grants.gov by using the CFDA/Assistance Listing number, Grants.gov opportunity number, or the title of this solicitation, all of which can be found on the cover page. Submitting the SF-424 and SF-LLL well ahead of the Grants.gov deadline provides time to correct any rejections. The Grants.gov Workspace Status will change from "In Progress" to "Submitted" once the application has been successfully submitted in Grants.gov. Within 48 hours after submitting the application in Grants.gov, the applicant should receive four notifications from Grants.gov (i.e., submission receipt, validation receipt, grantor agency retrieval receipt, and agency tracking number assignment). Note: It is possible to receive the submission receipt and then receive a rejection notice a few minutes or hours later.
8. **Register the Entity Administrator and the Application Submitter with JustGrants as early as possible but no later than 48-72 hours before the JustGrants deadline.** Within 24 hours AFTER receiving a confirmation email from Grants.gov, the applicant will receive an email from [DIAMD-NoReply@usdoj.gov](mailto:DIAMD-NoReply@usdoj.gov) with instructions on how to create a JustGrants account. Once registered in JustGrants, the Application Submitter will receive an emailed link to complete the rest of the application in JustGrants. The Entity Administrator also will need to log into JustGrants to review and invite the applicant's Authorized Representative(s) before an application can be submitted. More information on JustGrants roles is available on the [JustGrants website](#).
9. **Submit the complete application package at least 24 – 48 hours prior to the JustGrants deadline.** Some of the application components will be entered directly into JustGrants, and others will require uploading attached documents. Therefore, applicants will need to allow ample time before the JustGrants deadline to prepare each component. Applicants may save their progress in the system and revise the application as needed prior to hitting the Submit button at the end of the application in JustGrants. The Application Submitter, Entity Administrator, and Authorized Representative(s) will receive an email from JustGrants confirming submission of the application.
10. **Confirm application receipt:** Applicants should closely monitor their email and JustGrants accounts for any notifications from Grants.gov or JustGrants about a possible failed submission. The user who is authorized to submit applications on behalf of the organization is the one who will receive these notifications. OVW does not send out these notifications, nor does OVW receive a copy of these notifications. It is the applicant's responsibility to notify OVW of any problems with the application submission process. **Submitting the application components at least 48 hours before each deadline (Grants.gov or JustGrants, as applicable) will enable the applicant to receive notice of a failed submission and provide an opportunity to correct the error before the applicable deadline.**

#### OVW Policy on Late Submissions/Other Submission Requirements

Applications not submitted by **9:00 p.m. E.T. on April 28, 2022** will not be considered for funding, unless the applicant receives OVW permission to submit a late application. In limited circumstances, OVW will approve a request to submit an application after the deadline. The lists below provide a description of the circumstances under which OVW will consider such requests. Approval of a late submission request is not an indication of the application's final disposition. Applications approved for late submission are still subject to the review process and criteria described in this solicitation.

To ensure fairness for all applicants, OVW requires that applicants requesting late submission adhere to the following:

#### Experiencing Technical Difficulties Beyond the Applicant's Reasonable Control

##### Issue with [SAM](#), [Grants.gov](#), or [JustGrants Registration](#)

1. Register and/or confirm existing registration at least three weeks prior to the application deadline to ensure that the individual who will be submitting the application has [SAM](#), [Grants.gov](#), and [JustGrants](#) access and is the person registered to submit on behalf of the applicant.
2. Maintain documentation of when registration began, any issues related to registration, and all communication with technical support.

**Note: Failure to begin the SAM, Grants.gov, or JustGrants registration process in sufficient time (i.e., by the date identified in this solicitation) is not an acceptable reason for late submission.**

##### Unforeseeable Technical Difficulties During the Submission Process

1. Contact Grants.gov or OVW JustGrants, as applicable, for Applicant/User Support at least 24 hours prior to the applicable deadline.
2. Maintain documentation of all communication with Grants.gov or JustGrants Applicant/User Support.
3. Prior to the applicable deadline, contact this program, via email at [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) indicating that the applicant is experiencing technical difficulties, including issues with SAM.gov, Grants.gov, or JustGrants, and would like permission to submit a late application. The email must include the following:

- A detailed description of the difficulty that the applicant is experiencing.
- The contact information (name, telephone, and email) for the individual making the late submission request.
- The applicant's DUNS/UEI number.
- Grants.gov or JustGrants application numbers and User Support tracking numbers
- In the case of technical difficulties, the complete application packet (Proposal Narrative, Budget and Budget Narrative, MOU, and Letter of Support).

**Common foreseeable technical difficulties for which OVW will not approve a late submission:** (1) Using an outdated version of Adobe Acrobat; and (2) Attachment rejection (Grants.gov will reject attachments with names that contain certain unallowable characters).

**Note:** Through Grants.gov and JustGrants, OVW can confirm when submission began. Applicants that attempt final submission less than 24 hours before the deadline will not be considered for late submission. By beginning the final submission process 24-48 hours before the deadline, applicants should have sufficient time to receive notice of problems with their submissions and make necessary corrections.

#### Severe Inclement Weather or Natural or Man-Made Disaster

1. Contact this program at OVW.TechAssistance@usdoj.gov as soon as the applicant is aware of severe weather or a natural or man-made disaster that may impede the submission of an application by the deadline. The email should include a detailed description of the weather event or natural or man-made disaster. A detailed description includes when the event occurred, or is likely to occur, the impacted area, and the specific impact on the applicant and/or partners' ability to submit the application by the deadline (e.g., without power for "x" days, office closed for "x" days). If the application is complete and ready for the submission at the time the applicant notifies OVW, the application should be included with the email.
2. Applicants impacted by severe weather or a natural or man-made disaster occurring on the deadline must contact OVW within 48 hours after the due date or as soon as communications are restored.

**Note: OVW may not be able to accommodate all requests resulting from severe inclement weather or a natural or man-made disaster.**

OVW will review the request for late submission and required documents and notify the applicant whether the request has been approved or denied within 30 days of the submitted request.

### **Application Review Information**

#### **Review Criteria**

Applications will be scored based on the degree to which the application responds to each section and addresses each element in the section. Furthermore, applications will be scored based upon the quality of the response, capacity of the applicant and any partners, and the level of detail provided. Each element **must** be addressed in the section in which it is requested. Points may be deducted if the applicant does not include the information in the appropriate section regardless if it is included elsewhere within the application. Each section will be reviewed as a separate document and will be scored as such. Specifically, for the TA Initiative, scoring will be as follows:

1. Proposal narrative: (65) points, of which:
  - A. Purpose of the proposal: (20) points.
  - B. What will be done: (30) points.
  - C. Who will implement the proposal: (15) points.
2. Budget worksheet and budget narrative: (15) points.
3. MOU: (15) points.
4. Letter of Support: (5) points.

Voluntary match or other cost sharing methods will not be considered in the evaluation of the application.

#### **Review and Selection Process**

Applications will be subject to a peer review and a programmatic review.

#### Peer Review

OVW will subject all eligible, complete, and timely applications to a peer review process that is based on the criteria outlined in this solicitation. OVW may use internal reviewers, external reviewers, or a combination of both.

#### Programmatic Review

All applications that are considered for funding will be subject to a programmatic review. The programmatic review consists of assessing the application for compliance with the program's scope, activities that compromise victim safety, and, if applicable, past performance and priority area review. OVW reserves the right to deduct points from applications for the following reasons:

1. Activities that compromise victim safety and recovery and undermine offender accountability (deduct up to 15 points).
2. Out-of-scope and unallowable activities (deduct up to 20 points).
3. Past performance (deduct up to 25 points).
4. Formatting and Technical Requirements (deduct up to 5 points).

An application that is deemed to be substantially out-of-scope, proposes a substantial number of activities that are unallowable, or proposes activities that pose a significant threat to victim safety or a serious breach of confidentiality will not be considered for funding. **An applicant with considerable past performance issues may receive a deduction in points as described above or be removed from consideration entirely regardless of the application's peer review score.**

#### Past Performance Review

As a part of the programmatic review process described above, applicants with current or recently closed OVW awards will be reviewed for past performance and risk based on the elements listed below.

1. Adherence to the grant program's statutory purpose and requirements.
2. Implementation of the project according to plan, without significant obstacles and/or challenges.

3. Implementation of the project within the original period of performance.
4. Drawdown of funds commensurate with the level of program activities completed.
5. Management of award such that applicant has had uninterrupted access to funds.
6. Attendance at/participation in all required OVW-sponsored training and technical assistance events.
7. Timely resolution of issues identified during programmatic monitoring.
8. Completion of close-out of prior awards within 120 days of the project end date.
9. Timely resolution of issues necessary to close out prior awards.
10. Timely resolution of issues identified during financial monitoring.
11. Timely response to OVW requests.
12. Development of deliverables that support the project goals and objectives and are of acceptable quality.
13. Implementation of the project as designed without unjustified modification.
14. Timely submission of federal financial reports (FFR).
15. Timely submission of performance reports.
16. Submission of complete and accurate performance reports.
17. Adherence to the terms and conditions of existing grant award(s) from OVW.
18. Adherence to the requirements of the conference request process.

Prior to making an award, OVW is required to review and consider any information about applicants included in the designated integrity and performance system accessible through SAM (currently the Federal Award Performance and Integrity Information System or FAPIIS). Applicants may review and comment on information in FAPIIS about themselves that another federal awarding agency has previously entered. OVW will consider the applicant's comments as well as other information available in FAPIIS in making its judgment about the risk posed by making an award to the applicant as described in 2 C.F.R. § 200.206.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the OVW Director, who also may give consideration to factors including, but not limited to, reaching underserved populations, geographic diversity, OVW priorities, past performance, and available funding when making awards. All award decisions are final and not subject to appeal.

#### High-Risk Grantees

Based on DOJ's assessment of each grantee with regard to current or previous funding, unresolved audit issues, delinquent programmatic and fiscal reporting, and prior performance, a grantee may be designated "high-risk." Awards to high-risk grantees may carry special conditions such as increased monitoring and/or prohibitions on drawing down funds until certain requirements are met. High-risk grantees with substantial or persistent performance or compliance issues, long-standing open audits, or open criminal investigations may not be considered for funding.

#### **Anticipated Announcement and Federal Award Dates**

It is anticipated that all applicants will be notified of the outcome of their applications by October 1, 2022.

#### **Federal Award Administration Information**

##### **Federal Award Notices**

Successful applicants will receive OVW award notifications electronically from JustGrants (not Grants.gov). Recipients will be required to log into JustGrants to review and accept the award. The Authorized Representative must acknowledge having read and understood all sections of the award instrument and submit the required declaration and certification to accept the award; these steps will be completed electronically in JustGrants.

##### **Administrative, National Policy, and Other Legal Requirements**

#### Information for All Federal Award Recipients

Applicants selected for awards must agree to comply with additional legal, administrative, and national policy requirements. OVW strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting an application. This information can be found in the section of the [Solicitation Companion Guide](#) entitled "Post-Award Requirements for All Federal Award Recipients."

Terms and conditions for OVW awards are available on the [OVW website](#). These terms are subject to change prior to the issuance of the awards.

#### Violence Against Women Act Non-Discrimination Provision

The Violence Against Women Reauthorization Act prohibits OVW grantees from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Recipients may provide sex-segregated or sex-specific programming if doing so is necessary for the essential operation of a program, so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. Additional information on the civil rights obligations of OVW funding recipients can be found in the [Solicitation Companion Guide](#) under "Civil Rights Compliance."

#### Accessibility

Recipients of OVW funds must comply with applicable federal civil rights laws, which, among other things, prohibit discrimination on the basis of disability and national origin. Compliance with these laws includes taking reasonable steps to ensure that persons with limited English proficiency have meaningful access to recipients' programs and activities and that these programs and activities are readily accessible to individuals with disabilities. More information on these obligations is available in the [Solicitation Companion Guide](#) under "Civil Rights Compliance."

#### **General Information about Post-Federal Award Reporting Requirements**

OVW grantees are required to submit semi-annual performance reports and quarterly Federal Financial Reports (SF-425). Appropriate performance report forms will be provided to all applicants selected for an award. Forms will be submitted electronically. Future awards and fund drawdowns may be withheld if reports are delinquent. For more information on post award reporting requirements, including requirements for certain recipients to report information on civil, criminal, and administrative proceedings in FAPIIS, see the [Solicitation Companion Guide](#) and the award condition on recipient integrity and performance matters available on the [OVW website](#).

## Federal Awarding Agency Contact(s)

For assistance with the requirements of this solicitation, contact the following:

- Programmatic questions, contact this initiative at 202-307-6026 or [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov).
- Financial questions, contact 888-514-8556 or [ovw.gfmd@usdoj.gov](mailto:ovw.gfmd@usdoj.gov)
- Technical questions:
  - Grants.gov Applicant Support at 800-518-4726 or [support@grants.gov](mailto:support@grants.gov)
  - OVW JustGrants Support at 1-866-655-4482 or [OVW.JustGrantsSupport@usdoj.gov](mailto:OVW.JustGrantsSupport@usdoj.gov)

## Other Information

### Public Reporting Burden- Paper Work Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OVW tries to create forms and instructions that are accurate, can be easily understood, and impose the least possible burden on applicants. The estimated average time to complete and file this form is 30 hours. Comments regarding the accuracy of this estimate or suggestions for simplifying this form can be submitted to the Office on Violence Against Women, U.S. Department of Justice, 145 N Street, NE, Washington, DC 20530.

**Note: Any materials submitted as part of an application may be released pursuant to a request under the Freedom of Information Act.**

### Application Checklist

Applicants must submit a fully executed application to OVW, including all required supporting documentation. Prior to peer review, OVW will not contact applicants for missing items. Additionally, if an applicant plans to submit an application under any other OVW grant program this fiscal year, it is the applicant's responsibility to ensure that only documents pertinent to this solicitation are included with this application. OVW will not redirect documents that are inadvertently submitted with the wrong application (e.g., a Rural Program letter submitted with a Transitional Housing Program application will not be transferred to the Rural application).

Application Document	Date Completed
1. Application for Federal Assistance: SF-424.	
2. Disclosure of Lobbying Activities (SF-LLL).	
3. Proposal Abstract.	
4. Letter of Intent.	
5. Surveys: <ul style="list-style-type: none"><li>a. Pre-Award Risk Assessment.</li><li>b. TA DRA.</li></ul>	
6. Proposal Narrative: <ul style="list-style-type: none"><li>a. Purpose of the Proposal.</li><li>b. What Will Be Done.</li><li>c. Who Will Implement the Proposal.</li></ul>	
7. Budget Worksheet and Budget Narrative.	
8. Indirect Cost Rate Agreement (if applicable).	
9. Applicant Financial Capability Questionnaire (if applicable).	
10. Disclosure of Process Related to Executive Compensation (if applicable).	
11. Memorandum of Understanding	
12. Letter of Support.	
13. Letter of Nonsupplanting.	
14. Confidentiality Notice Form.	
15. Application Disclosure(s) of Duplication in Cost Items.	

## Survey Questions

### TA DRA

TA - Data Requested with Application

Applicants must respond to each question. The Data Requested with Application questionnaire is a required element and must be fully completed and submitted to successfully apply for this program.

Grant Point of Contact Information

1. Provide the following information for the grant point-of-contact. This person must be an employee of the applicant.

Name

Title

Address

Telephone number

Email address

#### Organizational Questions

2. Is the applicant (the organization whose unique entity identifier/DUNS number is being used for the application) serving as a fiscal agent? A fiscal agent is an entity that does not participate in implementation of the project and passes all funds through to subrecipients, conducting minimal administrative activities. Note: The fiscal agent must be an eligible applicant for the program.

List all subrecipients

The applicant must check the box to acknowledge that the applicant will be responsible for all applicable statutory, fiscal, and programmatic requirements, including those of 2 C.F.R. Part 200, as well as all project deliverables.

3. Has the applicant expended \$750,000 or more in federal funds in the applicant's past fiscal year?

Specify the end date of the applicant's fiscal year.

4. Is the applicant a nonprofit organization that holds money in offshore accounts for the purpose of avoiding paying the tax described in section 511(a) of the Internal Revenue Code?

5. Is the applicant a nonprofit organization that uses the Internal Revenue Service's three-step safe-harbor procedure to establish a rebuttable presumption that its executives' compensation is reasonable? For additional information about the safe-harbor procedure, see "Disclosure of Process Related to Executive Compensation" in the Budget and Associated Documentation section of this solicitation.

Note: Applicant must upload the required Disclosure of Process Related to Executive Compensation in the Budget/Financial Attachments section of JustGrants.

6. Is the applicant one of the following (check all that apply). Note: Checking any of these categories will not determine eligibility for funding; eligibility criteria, including related documentation requirements, are set forth in the Eligibility section of the solicitation.

7. Does the application propose to focus on a rural community or area (as defined by 34 U.S.C. 12291(a)(26))?

8. Is the applicant a federally recognized tribe?

9. Is the applicant a tribal organization as defined by 34 U.S.C. 12291(a)(38)?

10. Is the applicant a partner/subrecipient on a current grant or pending application for this grant program?

If a partner/subrecipient on a current award, provide the year of the award and the role of the applicant on the award.

If a partner/subrecipient on another pending application, provide the name of the applicant organization.

11. Are any proposed project partner(s)/subrecipient(s) on this application also a recipient, or project partner/subrecipient, on a current grant or another pending application for this grant program? If yes, the applicant is required to provide information on the relevant project partner(s)/subrecipient(s). The questionnaire allows for three project partner(s)/subrecipient(s). If the proposed project includes additional project partner(s)/subrecipient(s) that are on current grants or pending applications, contact the Program Unit at the email provided in this solicitation.

Provide the following information for the partner/subrecipient.

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12. State the title of the proposed project

13. List all project partners (organization names and/or individual consultants) and the funding amount requested for each partner.

#### Pre-Award Risk Assessment 2

##### Pre-Award Risk Assessment 3

Will all funds awarded under this program be maintained in a manner that they will be accounted for separately and distinctly from other sources of revenue/funding? Provide a brief description of the applicant's policies and procedures that ensure funds will be tracked appropriately.

Does the applicant have written accounting policies and procedures? How often are these policies and procedures updated? Provide a brief list of the topics covered in the applicant's policies and procedures. OVW may request a copy for review during the application/award process or as part of the grant monitoring process.

Is the applicant's financial management system able to track actual expenditures and outlays with budgeted amounts for each grant or subgrant? Provide a brief summary of the organization's process for tracking expenditures, including tracking budgeted versus actual amounts.

Does the applicant have procedures in place for minimizing the time between transfer of funds from the United States Treasury and disbursement for project activities? Provide a short summary of the applicant's policy for requesting payments for grant awards.

Does the applicant have effective internal controls in place to ensure that federal funds are used solely for authorized purposes? Provide a brief description of the applicant's internal controls that will provide reasonable assurance that the award funds will be managed properly.

Does the applicant have a documented records retention policy? If so, briefly describe the policy and confirm that the policy complies with federal regulations. Information on Record Retention and Access can be found at 2 C.F.R. 200.334-200.338.

Does the applicant or any of its employees have any potential personal or organizational conflicts of interest related to the possible receipt of OVW award funds? Applicants are required to disclose in writing any potential conflicts of interest to their awarding agency. See 2 C.F.R. 200.112 and Chapter 3.20, Grant Fraud, Waste and Abuse, of the DOJ Financial Guide for additional information.

Is the individual primarily responsible for fiscal and administrative oversight of grant awards familiar with the applicable grants management rules, principles, and regulations including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200)? Provide a short list of the individual's qualifications/experience. If the individual is not familiar with the applicable rules and regulations, the applicant must contact OVW's Grants Financial Management Division at [OVW.GFMDusdoj.gov](mailto:OVW.GFMDusdoj.gov) or 1-888-514-8556 immediately after the applicant is notified of its award to coordinate training.

Does the applicant have policies and procedures in place to manage subawards and monitor activities of subrecipients as necessary to ensure that subawards are used for authorized purposes, in compliance with laws, regulations, and terms and conditions of the award, and that established subaward performance goals are achieved (2 C.F.R. 200.331-200.333)? Provide a brief description of the organization's policies and procedures on subrecipient management and monitoring.

Does the applicant currently require employees to maintain time distribution records that accurately reflect the work performed on specific activities or cost objectives in order to support the distribution of employees' salaries among federal awards or other activities (2 C.F.R. 200.430)? Budget estimates do not qualify as support for charges to federal awards. Provide a brief description of the organization's established timekeeping policies and procedures.

Is the applicant designated as high risk by a federal agency outside of DOJ? ("High risk" includes any status under which a federal awarding agency provides additional oversight due to the applicant entity's past performance, or other programmatic or financial concerns with the applicant entity.) If so, provide the names(s) of the federal awarding agency, the date(s) the agency notified the applicant entity of the high risk designation, contact information for the high risk point of contact at the federal agency, and the reason for the high risk status, as set out by the federal agency.